

University of Idaho Extension

Idaho Master Gardener™ Program

AUTHORIZED VOLUNTEER POSITION DESCRIPTION

Purpose of the Idaho Master Gardener Program

To extend horticultural education through trained and certified volunteers.

Brief description of Master Gardener volunteer responsibilities

Volunteers are to provide education and assistance to Idaho residents in topic areas related to home horticulture. Activities may include, but are not limited to, answering questions in person and over the telephone about vegetable gardening, fruit trees, ornamentals, lawns, insects, and other related topics; assisting with public horticulture projects; assisting in the preparation of home horticulture classes; and organizing special seminars and conferences for homeowners and other Master Gardeners.

Requirements for volunteer service

- Have an interest and/or knowledge or skills in basic gardening, ornamental horticulture, or general plant-related topics.
- Be able to communicate effectively with the public.
- Have completed or be enrolled in beginning Master Gardener classroom training (a minimum of 30 hours).
- Read and agree to the terms of the Idaho Master Gardener Program authorized volunteer position description and complete and sign the opportunity contract.
- Have completed or be enrolled in additional hands-on practicum training and volunteer service (a minimum of 30 hours) during the initial training to become a certified Idaho Master Gardener under the direction of a University of Idaho Extension educator.
- Be responsible to the extension educator in charge of the Idaho Master Gardener Program. All outside projects must be preapproved, except that a simple request for delivery of an educational presentation by an Idaho Master Gardener to a group does not need preapproval. Outside projects must contain an element of education and follow all University of Idaho guidelines using information from the University of Idaho, another university, or some other reliable research-based source.
- Adhere to University of Idaho horticulture recommendations and cooperate with the county extension staff.
- Be in the process to complete, or have completed, all statewide and local requirements for certification as an Idaho Master Gardener.
- Follow University of Idaho nondiscrimination policies.
- If required to operate a University of Idaho vehicle as part of volunteer duties, be trained as a qualified driver.

Supervision of volunteers

- The University of Idaho Extension educator in charge of the Master Gardener program provides supervision and educational support to the volunteer Master Gardener.
- The extension educator will assign, review, and assess hands-on practicum work for the Master Gardener trainee.
- The extension educator will review and assess volunteer projects for certified Idaho Master Gardener and Advanced Idaho Master Gardener volunteers.
- The extension educator will provide in-service training and furnish space and other needed support materials when the Master Gardener volunteer works in the extension office.

Signed: Idaho Master Gardener Volunteer

Date

Signed: County Master Gardener Supervisor

Date