



### Reinstatement Petition

Student Name: \_\_\_\_\_

ID #: \_\_\_\_\_ Degree: \_\_\_\_\_ Major: \_\_\_\_\_

Email: \_\_\_\_\_ Phone Number: \_\_\_\_\_

**Petition Request:**

REINSTATEMENT INTO GRADUATE SCHOOL  
\_\_\_\_\_

**Required Materials:**

- Statement from Student (What happened leading up to your disqualification? How/What are you going to change?)
- Statement from Major Professor
- Statement from Department Chair
- Academic Plan / Study Plan

X \_\_\_\_\_  
Student Signature

\_\_\_\_\_  
Date

X \_\_\_\_\_ (check one)  
Major Professor Signature Required

approve the petition for submission only  
support this request

**Comments:**

At a meeting of the Graduate Petitions Committee, the above petition was:

\_\_\_\_\_ **Approved**                      \_\_\_\_\_ **Denied**

\_\_\_\_\_  
Dean, College of Graduate Studies

\_\_\_\_\_  
Date

## Process for Submitting College of Graduate Studies (COGS) Petitions

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1. Read and complete the petition form on the previous page.
2. A letter, statement of support, or explanation from your Major Professor/advisor is required, along with their signature. If your advisor is unable to physically sign the form, this form can be digitally signed through Adobe Acrobat, or you may send your completed petition form to your advisor and they can email the form to [cogs-forms@uidaho.edu](mailto:cogs-forms@uidaho.edu) along with an email note of approval of petition submission.
3. A \$10 petition fee is required. Please pay this at Student Account in the Bruce Pitman Center. If you are off-campus, call Student Accounts at (208) 885-7447 to pay. Give them code KAPT when you pay. Attach proof of payment to your petition, or get the form stamped at the Cashier's window.
4. You may scan and email your completed petition to [cogs-forms@uidaho.edu](mailto:cogs-forms@uidaho.edu), deliver it to Morrill Hall room 104 (street address 820 Idaho Avenue, Moscow) or mail it to:  
College of Graduate Studies  
875 Perimeter Drive  
MS 3017  
Moscow, ID 83844-3017
5. Call COGS at 208-885-2647 or email [cogs@uidaho.edu](mailto:cogs@uidaho.edu) if you have any questions regarding your petition.
6. Your petition will be presented at the next scheduled College of Graduate Studies petitions meeting. An email will be sent to you with the committee's decision.