



Re-enrollment Petition

Student Name: _____

V #: _____ Degree: _____ Major: _____

Email: _____ Phone Number: _____

Petition Request:

Re-enrollment after more than a 12 month absence. _____

Required Materials:

- Statement from Student
- Statement from Major Professor or department chair

X _____

Student Signature

Date

X _____

Major Professor/Dept. Chair Signature Required

(check one)

approve the petition for submission only
support this request

Comments:

At a meeting of the Graduate Petitions Committee, the above petition was: _____

Approved

Denied

Dean, College of Graduate Studies

Date

Process for Submitting College of Graduate Studies (COGS) Petitions

1. Read and complete the petition form on the previous page.
2. A letter, statement of support, or explanation from your Major Professor/advisor is required, along with their signature. If your advisor is unable to physically sign the form, this form can be digitally signed through Adobe Acrobat, or you may send your completed petition form to your advisor and they can email the form to cogs-forms@uidaho.edu along with an email note of approval of petition submission.
3. A \$10 petition fee is required. Please pay this at Student Account in the Bruce Pitman Center. If you are off-campus, call Student Accounts at (208) 885-7447 to pay. Give them code KAPT when you pay. Attach proof of payment to your petition, or get the form stamped at the Cashier's window.
4. You may scan and email your completed petition to cogs-forms@uidaho.edu, deliver it to Morrill Hall room 104 (street address 820 Idaho Avenue, Moscow) or mail it to:
College of Graduate Studies
875 Perimeter Drive
MS 3017
Moscow, ID 83844-3017
5. Call COGS at 208-885-2647 or email cogs@uidaho.edu if you have any questions regarding your petition.
6. Your petition will be presented at the next scheduled College of Graduate Studies petitions meeting. An email will be sent to you with the committee's decision.